

Meeting: Community Safety Partnership Board

Date: 17th March 2016

Report Title: Crime and Disorder Information Sharing Protocol 2016

Report of: Claire Kowalska, Community Safety Strategic Manager in partnership with Anne Woods, Head of Audit and Risk Management

1. Purpose of the report

1.1 For board members to note the draft updated Crime and Disorder ISP, which supersedes the 2009 version.

1.1.As organisations change; co-locate and/or operate with greatly reduced resource, there will be a higher need for information exchange. It is, therefore, vital that the borough partnership adopts and monitors good practice in this area.

1.2 While it is anticipated that key signatories will need to complete checks within their own organisations, the board's endorsement of the key amendments and suggested changes is being sought now. Signatures will be required on a final document at or before the next CSP.

2. State link(s) with Other Plan Priorities and actions and /or other Strategies

2.1.A functioning and updated ISP is a requirement on all CSPs and should enable the delivery of agreed strategic and organisational outcomes.

2.2.Effective partnership work requires open and compliant information exchange. This is at the heart of the Corporate Plan. ISPs are one of several tools for achieving this.

3. Background

3.1 Since the previous ISP was amended in 2009, additional laws, duties and statutory partners have been placed upon CSPs. It is also good practice to review such protocols regularly.

3.2 This draft document has been reviewed by the council's legal team for compatibility with relevant laws and safeguarding duties.

3.3 Although information sharing occurs routinely within and between criminal justice partners, a number of issues have been brought to our attention.

These include:

- A lack of awareness about the purpose and proper use of the ISP
- A lack of awareness about the required audit trail, including when and how to

respond to requests

- Confusion about who to consult in the case of uncertainty
- Uncertainty about which laws to apply to facilitate constructive, and often vital, information exchange
- The need for renewed energy and communication throughout organisations about the key principles and importance of secure information exchange
- Concern about the myriad of new ISAs appearing beneath this ISP

4. Key amendments

4.1 The principal amendments are below:

- PREVENT has become a statutory duty and has been referenced
- There are new partners such as the Clinical Commissioning Group, the Community Rehabilitation Company and the Bridge Renewal Trust
- A streamlined arrangement for responsibility, promotion and monitoring is suggested which supersedes the unwieldy scheme of Designated Liaison Officers
- Significant additional references have been made to sharing in safeguarding situations
- New or amended appendices have been included. For example, *Information Sharing Advice for Practitioners providing safeguarding services to children, young people, parents and carers (H M Government March 2015)*

5. Decision

That the general content of the amended ISP be endorsed.

That board members agree to assume the suggested additional role (section 7) including the requirement to promote proper use and deal with breaches.

That board members agree, where necessary, to clear the content with their respective organisations within a maximum period of three months.

6. Next steps

6.1 Key responsible organisations to sign the amended protocol at or before the next CSP

6.2 Internal agreement on how to publicise and promote the key messages. The council will be progressing this with immediate effect, considering web and published information as well as leadership messages.